



Joan M. Sullivan

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E^gducation

Master of Library Science, 1990

MICHIGAN STATE UNIVERSITY, East Lansing, Michigan

Bachelor of Arts in English, 1988

ADAMS COLLEGE, Adams, Michigan

E^gxperience

ADAMS COLLEGE, Adams, Michigan

Chief Librarian, 1993-Present

Reference Librarian, 1989-1993

Direct the daily operations of campus library with 66,000 volumes, 300+ periodical titles, and seven staff members. Administer \$235,000 annual budget. Determine policies and procedures, and plan goals and objectives for the library. Train and direct workers to receive, shelf, and sort materials, and to assist library patrons in locating materials.

P^{ro}fessional ^Achievements

- Converted from manual to electronic catalog system. Patrons and students now have quick access to all publications in the Adams County Library System, as well as the college library. Additionally, this technology reduced staffing requirements, saving approximately \$28,000 annually.
- Developed and implemented seminars: “Study Smarter, Not Harder,” and “Ace That Research Paper” to help students with their study skills and research techniques. These seminars were so successful that the syllabus is being used as a model to develop similar programs at high schools in Adams County.
- Chairman, Committee for Literacy, 1999-2000 term. Spoke to local television and radio stations on behalf of the committee, enhancing community awareness of illiteracy.
- Established a Reading Tutor Program, which allows English and Education majors to earn credits by tutoring high school students who are behind in their reading skills.
- Coordinated cultural workshops presented by the library on subjects such as Classical Guitar, Blues Guitar, Modern Poetry, and Michigan History.
- Coordinator/editor of Adams College Poetry Anthology, 1992-Present.